

Plan of Service - Officers

VICE PRESIDENT & PRESIDENT-ELECT

Vice President & President-Elect

Randy Bretz

Purpose

- To prepare for role the following year as President of Club #14, and oversee specific committees as directed.
- To serve as an ex-officio member of the Club #14 Foundation Board.
- To coordinate and promote activities with District 5650.
- To encourage participation in the Rotary International Convention.

Goals and Objectives

- To become knowledgeable and prepared to serve as President of Club #14 the following year.
- To insure good communications between the Club and the Club #14 Foundation.
- To provide liaison and coordination with the annual convention and other District 5650 membership.
- Promote attendance at the Rotary International Convention.

Implementation Plan

- Oversee the Club goals set forth in the Strategic Plan.
- Review the Presidential Citation criteria when known; determine what steps need to be taken to achieve the recognition and to best fulfill the Rotary International President's priorities and goals for the coming year; and make timely application for the Citation.
- Serve as Assistant Director in Charge of Project & Grant Evaluation Committee.
- Participate as a member of the Finance Committee to assemble the budget for the new year in early March.
- Promote District 5650 activities of interest.

SECRETARY

Secretary

Ryan Dobesh

General Purpose

- Provide oversight to the administrative functions of the club.

Goals and Objectives

- Present club business to be acted upon and introduce guests at regular Tuesday meetings.
- Send cards and notes to members with personal concerns.
- Provide oversight to the Fine Masters "In the News" recognition.
- Track and collect the appropriate fines from those announcements and any Fun Fines.
- Identify monthly Fine Masters and fill in or find substitutes when not available.

Finemasters "In the News" Recognition

Jul	David Handley	Nov	Rod Bates	Mar	Mark Feit
Aug	Abbi Swatsworth	Dec	Justin Kalemkiarian	Apr	Priscilla Henkelmann
Sep	Bruce Hahn	Jan	Morrie Enders	May	Kiersten Hill
Oct	Bruce Remington	Feb	Topher Hansen	Jun	Randy Hawthorne

Purpose

- Bring levity to the meeting, recognize members who have been in the news, and raise money for the Service Fund.
- Employ the use of the Fun Fine policy.

Goals and Objectives

- Sell "fine" insurance at \$30 per policy.
- Keep fines between \$1-10, except for special circumstances.

Implementation Plan

- Remind members to submit articles or other recognition items.
 - Keep "News Collection" and "Fun Fine" applications on the Secretary's table as members arrive for meeting.
 - Call on members who submit "Fun Fines", see pricing below.
 - Double check the names of insured; insured do not pay fines, but recognize them anyway.
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Always ask the member you are recognizing to stand and accept the publicity.

Rules and Process for Fining

Rotarians may be fined by Fine Masters as recognition for being acknowledged publicly for positive achievements. Occasionally achievements are first made public at Rotary meetings and may have more to do with good humor than commendation.

Rotarians wishing to insure against fines may purchase fine insurance for \$30 annually.

Fun Fines are permitted for the **Rotary 14 members** to utilize as personal (*for example birth announcements, anniversaries, etc.*), business (*for example significant milestones – NOT general advertising*), and non-profit announcements (*for example special events – NOT general advertising nor solicitation of funds*). Political announcements are NOT allowed. Rotary sanctioned events are not subject to Fun Fines rules. Fun Fines are NOT covered by fine insurance.

The Secretary needs to be notified prior to the Fun Fine being announced by the member to ensure there's ample time in the agenda for additional announcements. At that time, the member may choose from a "Fun Fine Menu of Services":

Fun Fines delivered by the Secretary or Fine Master (limit 20-second and must be provided in writing to the Fine Master and Secretary on or before Friday prior to the meeting):

- Verbal announcement only - \$5 minimum
- Verbal announcement with flyers on tables – \$10 minimum (Rotarian provides the flyers)
- Verbal announcement with a PowerPoint slide - \$10 minimum (Rotarian provides the slide to the Fine Master, Secretary and President on or before the Friday prior to the meeting)
- Verbal announcement with both table flyers AND a slide - \$15 minimum

Fun Fines delivered by the Rotarian (Subject to time on the agenda, limited to one-minute with \$1 added for each additional second):

- Verbal announcement only - \$25 minimum
- Verbal announcement with flyers on tables – \$25 minimum (Rotarian provides the flyers)
- Verbal announcement with a PowerPoint slide - \$30 minimum (Rotarian provides the slide to the Fine Master, Secretary and President on or before the Friday prior to the meeting)
- Verbal announcement with both table flyers AND a slide - \$30 minimum

**costs subject to change*

While Fun Fines are reserved for Rotary 14 members only, an exception may be made for visiting Rotarians with an announcement regarding city-wide or district-wide relevance.

All fines and fine insurance proceeds support the club's Service Fund for community service projects.

TREASURER

Treasurer

John Gessert

Purpose

Provide oversight to the financial and administrative functions of the club.

Goals and Objectives

Involve members in registration and cashier activity.

Provide financial oversight by:

- Reviewing monthly financial statements prepared by Club Administrator.
- Reviewing financial information of all current Rotary Club #14 special projects.
- Reporting on all financial statements and information at Rotary Club #14 Board of Directors meetings.
- Make an oral report of the Club's finances to the membership at a regular club meeting annually.

Review and assist as necessary with the filing of the annual income tax form 990.

Complete annual review of Rotary Club #14 financial records.

Maintain a complete financial record of Rotary Club #14.

Implementation Plan

Work with Club Administrator to ensure ongoing financial oversight of club financial matters.

Chair club Finance Committee, as established by the Board of Directors, to prepare proposed annual budget each year.

Cashiers/Registration

- Arrive at 11:15 a.m. each Tuesday during your scheduled month.
 - Assist with registration, receive money, and make change for lunch.
 - Working with the Club Administrator, count the money and balance the receipts.
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Plan of Service - Officers

- Trade with someone on the list if you cannot make your assigned meetings.

Plan of Service

SERGEANT-AT-ARMS

Sergeant-At-Arms

Amber Hansen

Audio/Visual Specialists

Randy Bretz, Ryan Dobesh, Randy Hawthorne, Colin McWilliams, Zach Rustad

Committee Members

Bill Avery, Angela Boule, Russ Free, Maury Halstead, TJ Kinkaid

Purpose

- Maintain an effective meeting.

Goal

- Provide order to the meeting assembly and process.
- Invite new Red Badge members to assist with these activities.

Implementation Plan

Meeting Set-Up — 11:30 a.m. to Noon

- Bring Rotary #14 computer equipment (laptop in big black Office Depot portable storage box with a long handle and wheels) from the storage room on the lobby level of the US Bank Building. Ask the teller for access.
- Assist AV Specialist with equipment set up and loading of USB flash drives.
- Verify that these items are in place:
 - Be sure badge boxes are open and set up.
 - Assist with the distribution, if needed, of any handouts for tables.
 - Pull shades on north, south, and northwest corner, using pull rod located in east closet, right side.
 - Turn off north light switch (behind northwest column).
 - Additionally, ensure that podium spotlight switch/dial is turned on/up.
 - Prepare Rotary stand up banners behind the podium.

During Meeting

- Monitor food and service, contacting food manager when needed.
- Help late arriving Rotarians find table seating.
- Assist with lighting or sound systems if needed.
- Assist members and guests as needed.

After Meeting — 1 p.m. to 1:30 p.m.

- Collect handouts and other items from the tables and return to registration table.
- Collect badges from basket by back door and anyone attending a committee meeting; return badges to the appropriate slot in boxes and latch covers.
- Pack up computer equipment.
- Return computer equipment to US Bank storage room on lobby level.

General

Nebraska Club personnel store Rotary meeting materials including bell, banners, badges and gavel.

PAST PRESIDENT'S COUNCIL

Chair

Mark Stephens

Council Members

John Wolter, Roger Ludemann, Steve Glenn, David Livingston, Art Knox, Jim Mastera, Merle Jansen, Darold Karmazin, Rod Bates, Arlen Beam, Barbara Bartle, Phil Heckman, Mike Zeleny, Sharon Wherry, Lowell Berg, Jim Griesen, Cathy Lang, Dan Wherry, Susan Stibal, JoAnne Kissel, Mike Wortman, Liz Koop, Melanie Whittamore-Mantzios, Kiersten Hill

Goals and Objectives

Provide counsel and advice to the president.

Implementation Plan

Meet as necessary with the president to review and discuss issues of importance.

The immediate past president will serve as chair of this committee.

Plan of Service

BUSINESS NETWORKING

Vocational Service

Director
David Handley

Committee Chair
Mick Hale

Committee Members
Randy Bretz, Jennifer Brinkman

Purpose

To allow Rotarians to become better acquainted in a small group setting at a Rotarian's place of business, while learning more about Club #14 members' individual vocations.

Goals & Objectives

Coordinate arrangements for Business Networking Day, an annual event when the regular weekly meeting is held at various Club #14 members' business locations. The Rotarian host will give a brief presentation about his/her business and offer a tour of the facilities. The host business is responsible for making lunch arrangements. The cost to Rotarians is \$10. The host has the option of assuming the luncheon cost and donating the proceeds to the Service Fund.

Implementation Plan

Six weeks in advance, announce the date for Business Networking Day and solicit hosts and their proposed topic.

Committee will select 8-10 host sites and distribute an information packet to hosts.

Promote event for three weeks and provide hosts a list of attendees. Each host should contact the attendees for their site to confirm the details for the meeting.

Per board action, attendance at this event will earn each Rotarian an extra makeup credit.

CLUB COMMUNICATIONS

Club Service

Director
Tammy Ward

Committee Chair
Jeff Patterson

Committee Members
Aaron Babcock, Tim Brusnahan,
Susan Stibal, Mailani Veney

Purpose

To assist in the development of our club and its members by communicating timely information to our members and promoting the work of Club #14 and Rotary around the world.

To provide members with timely and easily accessed information about Club #14, its mission, membership, programs and activities, along with other information of interest.

To promote public awareness of the work of Club #14 locally, regionally and nationally.

To assure the preservation of historical information about Club #14.

Goals & Objectives

Gather and disseminate clear and timely information about Club #14 goals, activities and events.

Facilitate ongoing communication between club committees and the general membership.

Distribute information using Rotary14.org, The Propeller, social media and regular meetings.

Coordinate the preservation of historical information with the Club Administrator about Club #14, including photos, club newsletters, minutes of meetings and financial records.

Generate publicity for noteworthy Rotary events and projects.

Implementation Plan

Designate communication liaisons for Club #14 committees throughout the year.

Develop a monthly schedule and list of assignments for coordinating the creation and distribution of information to club members, local media and other interested individuals and organizations. Distribution methods include meeting announcements, The Propeller, social media (Facebook), press releases to local media and other methods identified by the committee in the future.

Contact local media to promote Club #14 projects and events.

Submit articles to the District 5650 newsletter and The Rotarian magazine that highlight the projects and events of note executed by our Rotary Club.

Submit a budget request to the board, by March 31 or in advance of any expenditure, for any anticipated expenses in the next Rotary year.

CLUB RECOGNITION — IN-CLUB CELEBRATIONS SUBCOMMITTEE

Club Service

Director
David Handley

Committee Chair
Mark Feit

Committee Members
Allen Beermann, Tom Buescher, Molly Burns, Doug Carlson, Krista Carlson, Sandi Fabry, Nancy Finken, David Handley, Doyle Hulme, Tim Kenny, Jim Mastera, Bruce Rippeteau, Mairead Safranek

Purpose

To plan and organize the "Service Above Self" Celebration, Veteran's Day and Holiday programs.

Goals & Objectives

To provide fellowship and fun!

To appropriately recognize individuals and groups providing community and club service.

To honor veterans and thank them for their Service Above Self.

To present the awards granted by club committees.

To lighten the President's burden in planning the event and provide support and organization for other Rotarians.

To structure the events to include friends and family members of award recipients and others.

To foster pride in Rotary, unity among Rotarians, and new growth from non-Rotarian attendees at the events.

Implementation Plan

The Veterans Day celebration will be held on the regular Tuesday Rotary meeting nearest to Veterans Day.

The Holiday Program will be held at our last regular Tuesday Rotary meeting in December.

The annual "Service Above Self" Celebration will be held the last regular Tuesday Rotary meeting of the Rotary year.

The committee will be responsible for setting the agenda for these events; contacting the participants; assisting with the preparation of any necessary scripts or slide shows; providing special treats if necessary; providing any necessary decorations or programs; providing special entertainment; and coordinating with other committees to ensure the events run smoothly.

Submit a budget request to the board, via the Director, in advance of any expenditure, for any anticipated expenses.

CLUB RECOGNITION — MILLER MATH AWARD SUBCOMMITTEE

Vocational Service

Director
David Handley

Committee Chair
Martin Massengale

Committee Members
MK Bansal, Charley Ogden, Don Spinar

Purpose

To select the recipient of the Donald W. Miller Math Recognition Award. Previous recipients and more information about Donald W. Miller appear in the Awards Section of this directory.

Goals & Objectives

To select an outstanding math educator from the Lincoln area in accordance with the guidelines below.

Recognize the recipient with a \$1,000 award from the Lincoln Rotary Club #14 Foundation and a certificate suitable for framing.

Implementation Plan

The recipient for the Donald W. Miller Math Award shall be selected before the end of the month of May. Presentation to the individual should take place before the end of the current Rotary year at a regular club meeting. In an effort to maximize public awareness of this award, the committee will work closely with the Club Communications Committee to publicize the event with local media.

Miller Math Award Guidelines

The Donald W. Miller Recognition Award was established in 1991 by Lincoln Rotary Club #14 as a part of its broad interest in and support for education. It is permanently endowed by a contribution from the Lincoln Rotary Club #14 to the Lincoln Rotary Club #14 Foundation. It honors the memory of Donald W. Miller who was a former President of our club as well as a nationally recognized leader in mathematics education. It is our intent each year to recognize the Outstanding Math Educator in the Lincoln community as the recipient.

The committee chair solicits nominations from previous award winners. Each nominee must submit along with her/his curriculum vitae, their philosophy statement relating to mathematics education. Mathematics teachers at any level, elementary through college, who are making outstanding contributions to mathematics education in our community are eligible for the award.

The recipient is selected based on the following qualifications:

- 1) The ability to inspire students to explore and master mathematics.
 - 2) Be innovative and creative with respect to teaching methods.
 - 3) Have a history of leadership in promoting mathematics education.
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Plan of Service

CLUB RECOGNITION — ROOKIE OF THE YEAR SUBCOMMITTEE

Club Service

Director
David Handley

Committee Chair
Jennifer Brinkman

Committee Vice Chair
Randy Bretz

Purpose

To recognize a new member of the club from the past two years (a Red or Blue Badge member) who has gone above and beyond Service Above Self.

Goals & Objectives

To enhance the engagement experience of our newest members and acknowledge a great level of involvement early in their Rotary career.

Implementation Plan

President and President-Elect get a list of the newest members of the past two years (since July 1, two years prior) from the Club Administrator.

Candidate should have a good attendance percentage.

Candidate has demonstrated great dedication and Service Above Self in a committee, project or volunteer opportunity.

President and President-Elect agree upon their choice and inform the Awards Event Committee Chair and the Club Administrator.

Certificate awarded at the "Service Above Self" Celebration on the last Tuesday in June.

CLUB RECOGNITION — ROTARIAN OF THE YEAR SUBCOMMITTEE

Club Service

Director
David Handley

Committee Chair
Steve Peregrine

Committee Members
TBD

Purpose

To honor a Club #14 Rotarian for outstanding service to the goals and objectives of Lincoln Rotary Club #14.

To honor past recipients of this award by nominating them for similar awards at the District and International level, when appropriate.

Goals & Objectives

To honor the outstanding Club #14 Rotarian for the current Rotary year with the award to be presented during our "Service Above Self" Celebration.

To nominate past recipients of this award for similar awards at the District and International level, when appropriate.

Implementation Plan

The committee will solicit nominations from club members and the members of the board for several weeks preceding the final selection using a nomination form.

The nomination form will include a request for an essay summarizing significant contributions the nominee has made in one or more of the Five Avenues of Rotary Service: Club Service, Vocational Service, Community Service, International Service, Youth Service; including his or her committee commitments, service project activities and other relevant information.

In addition, the following information obtained from Rotary records will be evaluated to select the honoree:

- Years of Rotary membership service
- Attendance/participation record over past two years
- Paul Harris Fellow status
- Contribution level to our Lincoln Rotary Club #14 Foundation
- Contribution level to The Rotary International Foundation
- Past or present service as an Officer or board member of the club

The committee will select a winner in a timely fashion in order to allow selection and preparation for the award to be given at our Annual Awards Event, slated to occur in June during any given Rotary year.

The committee will notify the recipient in advance to allow the opportunity for friends and family to join them at the Awards Event.

The recipient will be honored with an individual plaque.

In addition, the committee will nominate past honorees of this award or other Club #14 Rotarians for the Rotary District 5650 Cadwallader Award and the RI Avenue of Service Citation, when appropriate. The schedule and instructions for submitting the nominations are found in the District 5650 Directory and web page.

EVERETT SCHOOL PROJECT

Community Service

Director
Tammy Ward

Committee Co-Chairs
Sara Larkins & Sarah Peetz

Committee Members
Margaret Berry, Angela Boule, Jennifer Brinkman, Nola Derby-Bennett, Shanti Gangadharan, Bruce Hahn, Maury Halstead, Valerie Hunt, Patsy Koch Johns, Keith Larsen, Pat Leach, Mark Stephens, Abbi Swatworth, Barb Tyler, Wendy Van, Mailani Veney, Kevin Wailes, Sharon Wherry, Mike Wortman, Kristin Yates

Purpose

Assist students and their families at Everett Elementary, one of Lincoln's neediest schools, with the volunteer services and financial support of Rotary 14 and the Lincoln community.

Goals & Objectives

Arrange for Rotary 14 members to volunteer for various programs and projects at the school.

Seek and coordinate financial support from the Lincoln Rotary Club #14 Foundation for special identified projects.

Collaborate with other organizations in Lincoln to serve the school and the surrounding neighborhood.

Identify additional potential funding sources and use Rotary 14's involvement to leverage help from other organizations and foundations.

Showcase students, faculty and administrators from the school at Rotary 14 events and meetings

Implementation Plan

Meet regularly with administrators and other representatives of the school to discuss and coordinate plans and activities.

Keep club members apprised of the needs of the school and invite their participation in special activities and events.

Coordinate with the school and LPS in seeking additional funding for projects.

Establish and maintain open communications with other community agencies and organizations that may be involved.

FUNDRAISING EVENT

Community Service

Director
Pat Birch

Committee Chair
Erin Dobesh
Committee Vice Chair
Jess Rustad

Committee Members
Jennifer Brinkman, Bob Everitt, Mark Feit, Shanti Gangadharan, Shannon Harner, Stein Mach, Jim Mastera, Tony Messineo, Mairead Safranek, Mark Stephens, Mike Wortman

Purpose

To raise awareness for Lincoln Rotary Club #14 and to raise funds to support the Lincoln Rotary Club #14 Foundation and Everett Elementary School Projects.

Goals & Objectives

Host an event for Rotarians, family, friends and the public designed to encourage active participation in community improvement.

Increase community awareness of Lincoln Rotary Club #14's beneficial mission give back to our community.

Fundraise to complete the Everett Elementary School Playground Project.

Develop future leaders by effectively involving all members of the club.

Implementation Plan

Recreate the Rise.Shine.Give. brunch concept to be held in February 2018.

Create a plan for a future event or events to meet the purpose stated above.

Develop a strategy to define and accomplish the goals and objectives.

Plan of Service

GATHERING PLACE

Community Service

Director
Pat Birch

Committee Chair
Stu Spero

Committee Members
MK Bansal, Chris Blum, Jan Brockley, John Connor, Frosty Critchfield, Jennifer Cusick-Rawlinson, Russ Free, Bruce Hahn, Maury Halstead, Amber Hansen, Klaus Hartmann, Ken Koop, Susan McIntosh Kriz, Maria Maron, Roger Moody, Randy Nitz, Charley Ogden, Dave Pauley, Scott Richardson, Dean Settle, Susan Stibal, Suzanne Sughrue, Barb Tyler, Susan Ugai, Kevin Wailes, Dan Wherry, Sharon Wherry, Melanie Whittamore-Mantzios, Mike Wortman, Kristin Yates

Purpose

To provide a hands on service project by serving the evening meal at The Gathering Place, 1448 E Street, to persons who are homeless and hungry, two evenings per month.

Current schedule is the fourth Wednesday and Thursday of the month. The volunteer hours are 4:45 pm to 6:15 pm.

Goals & Objectives

To engage club members and their family members (spouses & older children) in this humanitarian effort.

To maintain our club's commitment, each evening scheduled.

To provide a total of at least 200 volunteer hours annually.

To assist in the feeding of 2,500 individuals annually.

Maintain a Rotary presence on the Gathering Place Advisory Committee.

Encourage volunteers to bring a donated item when they volunteer. The Gathering Place "current needs" list is posted at The Gathering Place. Extend invitation to donate items to the general Rotary membership.

Inform the club twice per year about this community service project, i.e., recognize volunteers, share a story, disseminate statistics, recruit volunteers and Red Badge members, encourage "current needs" list donations.

Implementation Plan

Continue to recruit and schedule servers. This volunteer effort will provide volunteers with two meeting credits available for thirty (30) days either side of service, and assist Red Badge members by fulfilling their community service project qualification.

Report attendance and statistical totals to Club Administrator and the Club #14 board through the Director report each month.

Each team shall orient and train the first time Rotary volunteers.

Submit Club Project Evaluation and Application for the following year by January 31 of the current year.

GREETERS

Club Service

Sergeant-At-Arms

Committee Chair
Brian Wachman

Purpose

To promote a sense of belonging and welcome to club members and guests at weekly Rotary meetings.

To provide an opportunity for new club members to introduce themselves to current club members.

Goals & Objectives

To provide at least three greeters at every club meeting; one in each of these areas:

- Greet Rotarians as they arrive in the lobby area and direct them down the hall.
- Welcome Rotarians as they move down the hall and direct them to the registration area
- Direct any visiting Rotarians or other guests to register with the Club Secretary at the Guest Registration table.

Implementation Plan

Identify and recruit members to serve as greeters at each Rotary meeting.

Enlist new members as greeters as they are accepted into the club.

HIGH SCHOOL SERVICES — HIGH SCHOOL SCHOLARSHIP SUBCOMMITTEE

Youth Service

Director
David Handley

Committee Chair
Kristin Yates
Committee Co-Chair
Eric Drumheller

Committee Members
MK Bansal, Nancy Finken, Shanti
Gangadharan, Patsy Koch Johns, Don
McClure, Jim McFarland, Don Pederson,
Jennifer Cusick Rawlinson, Sara
Skretta, Jim Smith, Suzanne Sughroue,
Noah Walz, Regina Werum, Donna
Wyatt

Purpose

To select scholarship recipients.

Goals & Objectives

To build awareness in Lincoln of the availability of the club's scholarships and the selection criteria.

To oversee the process of receiving applications, selecting recipients, and awarding scholarships in accordance with the Scholarship Guidelines.

Report to the membership about quality of applicants and recipients.

Engage past scholarship recipients to share information on how the scholarship benefited them.

Review and modify (as needed) scholarship program criteria.

Implementation Plan

Submit a budget request to the board, via the Director, in advance of any expenditure, for any anticipated expenses, including lunches at the awards presentation.

Recipients for the Scholarship shall be selected during the spring with presentation to the individuals during the "Service Above Self" Celebration, usually the last Tuesday in June. In an effort to maximize public awareness of this event, the committee will work closely with the Club Communications Committee to publicize all stages of the process with local media.

After selection, deliver all necessary paperwork to the Club Administrator for scholarship administration and record keeping.

LINCOLN ROTARY CLUB #14 SCHOLARSHIP GUIDELINES

This scholarship is permanently endowed by a donation from Lincoln Rotary Club #14 to the Lincoln Rotary Club #14 Foundation. An annual scholarship of \$2,000 will be awarded for a period not to exceed four years to recipient who maintains good academic standing and a grade point average of at least 3.0 (on a 4-point system). The scholarship will be awarded each year in the name of the recipient and the post-secondary institution of choice.

Scholarship Information

Amount: \$2,000 per academic year.

Number offered: 1

Deadline: April 1

Renewable: Yes, up to four years (a total of \$8,000). The recipient must maintain full-time status (fall/spring semester or fall/winter/spring quarters), good academic standing and a grade point average (GPA) of 3.00 or higher (on a 4.00 scale) at his or her college or university.

Eligible institutions: Any accredited four-year college or university, or a postsecondary institution which provides credit transferable to a four-year institution.

Eligible expenses: Tuition, fees, or other "cost of education" expenses.

Eligibility Criteria

The scholarship is open to students who meet the following criteria:

- Senior standing at any Lincoln public or private high school
- Minimum GPA of 3.00 (B) or higher and minimum ACT composite score of 20 or higher
- Be in need of financial assistance in order to attend college
- Have applied for federal financial aid and received your Student Aid Report (SAR) showing an Expected Family Contribution (EFC) of 150% of Pell Grant eligibility or less.

Children and grandchildren of any Rotary members are ineligible to apply.

Selection Process

A committee, consisting of Lincoln Rotary Club #14 members, will review all qualified applications, essays and letters of recommendation. The top applicants will be asked to participate in a face-to-face interview with the committee members.

The application includes:

- Student and parent contact information.
 - 500 word essay response to: What have you learned from your past volunteer/service activities and how will this help you be successful in the future?
 - Completed volunteer/service chart.
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Plan of Service

- An official document from the high school reflecting the student's cumulative GPA and ACT composite score must be included. A complete transcript is not required.
- Two letters of recommendation.
- Copy of federal Student Aid Report (SAR) to demonstrate financial need.

The application must be typed, signed and dated. The application must be postmarked no later than April 1.

A recipient and two alternates will be identified. The recipient will be notified by the end of April. The scholarship is paid directly to the academic institution on the student's behalf.

Ineligible or incomplete applications will not be considered. It is important to submit all required documentation and follow application directions.

Criteria for Payment

- 1) If tuition and eligible expenses for the first (fall) semester *exceeds* the amount of the scholarship, the entire amount of the scholarship will be paid with only a tuition statement as documentation in the first year, and with a tuition statement and grade report showing a minimum 3.0 GPA in subsequent years.
- 2) If tuition and eligible expenses for the first (fall) semester *is less than* the amount of the scholarship, the entire amount of tuition and eligible expenses will be paid for the first semester with only a tuition statement as documentation in the first year, and with a tuition statement and grade report showing a minimum 3.0 GPA in subsequent years. In addition, the remaining balance of the scholarship during any of the four years will be paid at the beginning of the second (spring) semester with only a tuition statement to prove enrollment as documentation provided all terms and conditions of the scholarship for that year were previously met.

Criteria for Continuation of the Scholarship after each Academic Year

The scholarship is renewable for each of three succeeding years if the recipient (primary or alternate) maintains a cumulative GPA of 3.0 (on a 4-point system) as a full-time student each academic year (defined as fall semester through summer semester). The scholarship is payable jointly to the recipient and the academic institution.

Criteria for "transferring" the Scholarship to the Alternate

- 1) The first alternate will be awarded the entire four year scholarship subject to the continuation criteria above should the primary winner, for some reason, not attend an eligible institution.
 - 2) The first alternate will be awarded the remaining three years of the scholarship should the primary not complete his or her first year of college with the required minimum 3.0 GPA or not return to college the second year as a full-time student.
 - 3) The first alternate, provided he or she is attending an eligible institution, will be awarded the remainder of the scholarship should the primary not return to an eligible institution after the first semester/quarter of the first year.
 - 4) The same criteria in 1, 2 and 3 above apply to the second alternate should the first alternate become ineligible.
 - 5) The scholarship is not transferable after payment has been made in the first semester or quarter of the second academic year following its initial award.
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HIGH SCHOOL SERVICES — HIGH SCHOOL STUDENT LEADERSHIP AWARD SUBCOMMITTEE

Youth Service

Director
David Handley

Committee Chair
Craig Strong

Committee Members
Sandi Fabry, Shanti Gangadharan

Purpose

To share the Rotary mission with area high school students and create an interest in the ideals of service.
Promote community service ethic among Lincoln-area high school students.

Goals & Objectives

To provide area high school students an opportunity to learn about Rotary Club #14.
To invite area high school students to speak to the club and submit applications for RYLA and scholarships.
Maintain positive Rotary Club #14 presence with principals, staff and parents.
Inform Rotary Club #14 about community service activities in our high schools.

Implementation Plan

The committee will:

- Develop a schedule for area high school speakers.
- Create criteria for student selection and send invitational letter to area high school principals asking them to identify a student speaker according to the criteria.
- Conduct a session with the students, exchanging information for the introduction and providing tips on how to give an effective, 3-minute speech on community service to business leaders. The Rotarian host talks with the high school principal and other faculty about the student, and about community service at the school. A Rotarian will consult with the student to review the speech contents for propriety, and to give tips on eye contact, achieving credibility and trust of the audience, etc.
- Send confirmation letter to high school administrator after student speaker is named and invite them to lunch on the date their student speaks. Rotary Club #14 policy states the student's lunch is complimentary. Lunch is available for other guests at the current price for guests.
- Draft letter and send to selected high school student including criteria for the "3 minutes-only" speech as well as lunch invitations for parents and/or guardians per Rotary Club #14 policy.
- Create Rotary packet to share with student.
- Invite student to apply for Rotary scholarships if applicable.
- Assign committee members to host and introduce students and guests at club meeting. As the high school visitations are scheduled from September through May, the committee recruits additional members during the year from new Red Badge Members. It's a good entry into service activities that also helps Rotary 14 get acquainted with the new member.
- Present student with certificate of appreciation.
- Write thank you to school administrator.

The award is featured on the high school's website for all students, staff, parents and the public to view.

Submit a budget request to the board, via the Director, in advance of any expenditure, for any expenses, including lunches at meetings.

HIGH SCHOOL SERVICES — ROTARY YOUTH LEADERSHIP AWARDS (RYLA) SUBCOMMITTEE

Youth Service

Director
David Handley

Committee Chair
David Handley

Purpose

Rotary Youth Leadership Awards (RYLA) is an intensive training program for high school juniors. Talented young people attend a 3-day seminar organized by Rotarians of District 5650. The RYLA program enables young people to debate issues of professional responsibility and human relations as well as improve leadership and communication skills. They will also learn about ethical behavior in businesses and institutions.

Goals & Objectives

Students attending RYLA will learn the following:

- To think critically about important issues and share ideas with talented peers.
- Learn how to coordinate and lead community service projects.
- Discuss the importance of good governance and civil society to the world.
- Learn to think globally and explore issues that transcend national borders.
- Meet Rotary leaders and learn about other Rotary programs and opportunities.
- Explore new career paths and hear from successful leaders and professionals.



Implementation Plan

The Club #14 RYLA Committee is primarily responsible for the selection of high school juniors to attend the RYLA weekend in April. The Committee must work with Lincoln high schools to encourage students to apply for the weekend event. The Committee is then responsible for the selection of students from the applications received based on criteria established by the District RYLA Committee.

Submit Club Project Evaluation and Application for the following year by January 31 of the current year.

INTERNATIONAL STUDENT PICNIC

International Service

Director
Christina Usher

Committee Chairs
Christina Usher
Committee Vice Chair
Dan Alberts

Committee Members
MK Bansal, Jill Becker, Allen Beermann,
Pat Birch, Chris Blum, Jan Brockley, Tim
Brusnahan, Rob Burns, Kathy
Collingsworth, Pam Dingman, Doug
Emery, Russ Free, Peggy Green, Priscilla
Henkelmann, Alan Hersch, Jane Renner
Hood, Doyle Hulme, Art Knox, Keith
Larsen, Scott Larson, Lisa Lee, Mike
Laughlin, Don Linscott, Maria Marron, Don
McClure, Andy McDonald, Coleen Medill,
Deen Popoola, Brad Roth, Larry Ruth,
Chris Sommerich, Dan Wherry, Sharon
Wherry, Linda Willard, Terry Wittler, Mike
Wortman, John Zimmer

Purpose

- To welcome college students from around the world who are studying in and around Lincoln.
- To provide an environment for the students to interact with one another, with international groups in the area, and with local Rotarians.
- To provide students with the experience of a typical American summer cookout.
- To promote the ideals of Rotary International.

Goals & Objectives

- To help make the international students feel welcome in an effort to support their educational experience.
- To foster fellowship between the students and Rotarians and in doing so, promote peace among all peoples.
- To create an opportunity for our Rotaract Club to interact with new students and with all Lincoln area clubs and to have fun!

Implementation Plan

- Submit Club Project Evaluation and Application for the upcoming year by January 31.
 - Contact representatives at all area colleges to coordinate their participation with the picnic.
 - Reserve an appropriate picnic location as early in the calendar year as possible, once a date has been agreed upon by the key stakeholders.
 - Invite the mayor and other public officials to attend.
 - Through committee meetings, organize the food, beverages, games, prizes and other aspects of the picnic.
 - Obtain gift bags and door prizes to be given to the students.
 - Provide information to the students about the City of Lincoln, Rotary and Rotaract.
 - Promote the event through media outlets and other local international groups.
-

Plan of Service

LITERACY/BIRTHDAY BOOKS

Community Service

Director
Bev Austin

Committee Chair
Morrie Enders

Committee Members
Bob Everitt, Pat Leach, Jane Renner
Hood

Purpose

To increase the number of library books in the elementary schools in Lincoln.

Goals & Objectives

During their birthday month, Rotarians are encouraged to give themselves a present and invest \$20 to purchase a book for an elementary school in Lincoln. There are two ways to do this:

- By recognizing and thanking Rotary #14 weekly speakers, by donating a book in the speaker's honor to an elementary school.
- By giving a Rotarian the opportunity to honor anyone, by purchasing a book in that person's name to be given to the elementary school of the Rotarian's choice.
- A goal of 120 books will be purchased and presented to the elementary schools in Lincoln.

Implementation Plan

Elementary schools have been selected as target schools to benefit from the weekly speaker donations. A nameplate is put in the front of each gift book, indicating the book is donated by a Lincoln Rotary Club #14 Rotarian, in honor of that week's speaker.

A Rotarian can honor anyone — a child, a neighbor, a teacher, a friend — by purchasing a book to be donated to any elementary school library. Rotarians are especially encouraged to do this during their birthday month, but any Rotarian can do this, anytime.

A committee member will be responsible for hosting the birthday table each month. For their assigned month, committee members will:

- At least two weeks prior, contact (e-mail/telephone) Rotary members celebrating birthdays that month encouraging them to purchase a book and to sit at the birthday table. A list is available from the Club Administrator. Follow-up with those they are unable to contact.
- Come a little early to be sure the birthday book forms are on all the tables.
- Encourage the individuals who have birthdays that month to sit at the birthday table.
- Coordinate the birthday announcement and singing at the meeting with the Club President and/or song leader.
- Host the table and ensure everyone has been offered the celebratory dessert..

LITERACY/Dictionary PROJECT

Community Service

Director
Bev Austin

Committee Chair
Regina Werum
Committee Vice Chair
Jeff Hebb

Committee Members
Allen Beermann, Pat Birch, Angela Boule, Jan Brockley, John Connor, Frosty Critchfield, Erin Dobesh, Ryan Dobesh, Eric Drumheller, Sandi Fabry, Russ Free, Jodi Freeman, Maury Halstead, Gary Harmon, Alan Hersch, Kiersten Hill, Merle Jansen, Susan McIntosh Kriz, Sara Larkins, Roger Lempke, Mike Lindberg, Maria Marron, Deen Popoola, Walter Powell, Bruce Remington, Stu Spero, Mailani Veney, Kevin Wailes, Dan Wherry, Sharon Wherry, Scott Williamson, Terry Whittler, Mike Wortman, Donna Wyatt

Purpose

To distribute dictionaries to the elementary schools in Lincoln.

Goals & Objectives

Coordinate with other Lincoln Rotary Clubs in the distribution of dictionaries as part of the Dictionary Project.

Implementation Plan

Organize teams to label and distribute dictionaries to each elementary school (public, private, homeschool) in Lincoln. Submit Club Project Evaluation and Application for the following year by January 31 of the current year.

Periodically solicit feedback from LPS staff familiar with the project (as done in 2017) and confer with the other Lincoln Rotary Clubs. This will inform goals & objectives to ensure the effectiveness and efficacy of the program.

MEMBERSHIP — ENGAGEMENT

Club Service

Director
Eric Drumheller

Committee Chair
Joel Sturgeon

Committee Members
Randy Bretz, Jennifer Brinkman, Mark
Stephens, Mailani Veney

Purpose

To engage all members of Rotary #14 and strengthen their connection to the club through fellowship & club and community service.

Goals & Objectives

80% of the club membership will serve on a committee or provide volunteer service through a club project in the 2017-18 Rotary year.

Implementation Plan

Coordinate and promote two to four special events during the 2017-18 Rotary Year that provide fellowship and fun to strengthen the friendships between club members.

Contact members without a declared committee assignment or low attendance to help connect them to a club project or service opportunity.

MEMBERSHIP — NEOS

Club Service

Director
Eric Drumheller

Committee Chair
Nola Derby Bennett
Committee Vice Chair
Kiersten Hill

Purpose

To understand Rotary and its impact locally, regionally, and internationally through learning, engagement, fellowship and commitment to Service Above Self

Goals & Objectives

To provide orientation to new members about Rotary through meetings and events.

To ensure that new Rotarians join at least one committee and participate in at least one club activity.

Assist red badge members in achieving blue badge status.

Conduct the red badge to blue badge ceremony, for those having completed the necessary requirements, on a quarterly basis.

Assure all new Rotarians have the opportunity to volunteer in club activities and service projects.

To encourage fellowship and opportunities for friendship.

To provide education on Rotary International and Lincoln Rotary Club #14, facilitating their involvement in club activities.

To encourage all members to attend NEOS meetings for makeup meetings.

Implementation Plan

The times and locations of NEOS meetings will be announced each month.

All meetings will include:

- Introductions
- A program related to or about one of the Five Avenues of Rotary Service.

Committee members will ensure all red badge members are invited and encouraged to participate in NEOS meetings.

Monitor the progress of each new member (red badge) as they fulfill the following requirements for earning his or her blue badge:

- Maintain at least a 60% attendance at Rotary meetings.
- Attend four NEOS club meetings (waived for active Rotarians transferring from another club)
- Participate in one community service project such as:
 - Become a mentor, or volunteer for a community service project such as Fundraising Event, Dictionary Project, Gathering Place, International Student Picnic, Salvation Army Bell Ringing, etc.
- Perform two different club service activities, one and only one of which must be a greeter:
 - Be a greeter at a weekly meeting (mandatory)
 - Perform another duty at weekly meeting, such as cashier, song leader, Sgt.-at-Arms meeting set-up, etc.
 - Introduce a new member
 - Host Business Networking Day

Contact each new member and assist them in selecting and participating in at least one committee or project, notify committee chair(s) of member's selection and introduce the member to committee chair.

Inform each new member about NEOS.

NEOS Club

During the 1992-1993 year of Rotary Club #14, a NEOS Club was established for new members. Its purposes are to serve as a social bridge between non-membership and immersion into the mass of the larger club while providing information about Rotary in small quantities thereby developing an understanding of what is unique about Rotary and Rotarians.

New members of Rotary Club #14 are presented with a red name badge to wear at Rotary meetings whereas long time members wear a blue name badge. The red badge identifies the member as a new member of the club. It permits recognition as such to others so it is easier to become acquainted.

The red badge is eventually replaced with a permanent blue badge after the new member has met four requirements. These requirements are detailed under "Orientation & Activation" committee. After a new member has met the requirements, they are inducted to permanent membership at a "Red to Blue Badge" ceremony and given their blue badge.

The NEOS meetings differ from the Club's regular Tuesday meetings in that they are held especially for new members. Attendance is smaller and the format of the meeting is designed to provide time for new members to meet and visit with other new members along with long time members who may also be in attendance.

The meetings are also designed to inform new members about Rotary, its history and philosophy, and to provide inspiration for them to become committed and active Rotarians.

New members are encouraged to have 100% attendance. Attendance at regular club meetings and functions and at meetings of other Rotary Clubs counts towards the members' attendance percentage.

MEMBERSHIP — RECRUITMENT

Club Service

Director

Eric Drumheller

Committee Chair

Jess Rustad

Committee Vice Chair

Lisa Sypal

Committee Members

Angela Boule, Nola Derby-Bennett,
Justin Kalemkiarian, Brian Schenk, Mike
Wortman

Purpose

To maintain the vitality of Rotary Club #14 by increasing membership.

Goals & Objectives

To encourage current members to expand the health and diversity of the club by identifying and inviting potential new members.

To increase membership by net 25 members in the 2017-2018 club year.

Implementation Plan

Inform members of the process to propose new members.

Develop a prospect list of potential members.

Maintain a varied representation of work and career experiences.

Identify individuals who are capable of giving time, treasure and talent to the club.

Realize that good public relations is essential to recruiting members.

Review "Become a member" information on rotary14.org on a quarterly basis to ensure it is easily accessible and understandable to new member prospects.

The Membership Recruitment Subcommittee will work closely with the Communications Committee to educate the community about the good works of Rotary and its impact on Lincoln.

Submit a budget request to the board, via the Director, in advance of any expenditure, for any anticipated expenses.

Lincoln Rotary Club #14 New Member Process

Rotary selects its members very carefully through a prescribed procedure. New members may be proposed only by members of the club. Following are the qualifications and the procedure:

- 1) Select a person you would like to propose as a member of Lincoln Rotary Club #14 whom you believe qualifies for membership. According to the constitution of Rotary International:
A club shall be composed of active members each of whom shall be an adult person of good character and good business, professional and/or community reputation,
 - (1) *engaged as a proprietor, partner, corporate officer, or manager of any worthy and recognized business or profession; or*
 - (2) *holding any important position in any worthy and recognized business or profession or any branch or agency thereof and have executive capacity with discretionary authority; or*
 - (3) *having retired from any position listed in sub-subsection (1) or (2) of this subsection; or*
 - (4) *being a community leader who has demonstrated through personal involvement in community affairs a commitment to service and the Object of Rotary; or*
 - (5) *having the status of Rotary Foundation alumnus as defined by the board; or*
 - (6) *having interrupted employment or having never worked in order to care for children or to assist the spouse in their work.*
- 2) Have the person complete the Prospective Membership Application available from the Club Administrator or the website and return it to the Club Administrator, along with the admission fee and dues per the schedule on the application.
- 3) You (the proposer) complete the Proposer/Reference Form available from the Club Administrator or the website and return it to the Club Administrator.
- 4) Have another Rotarian provide a reference for the prospective member by completing the Proposer/Reference Form available from the Club Administrator or the website and return it to the Club Administrator.
- 5) The Club Administrator assigns an appropriate classification and presents the Prospective Membership Application and Proposer/Reference Forms to a member of the board to verify/review the prospect's character, business and professional standing, and general eligibility, and submits a recommendation to the Board of Directors for approval (or disapproval).
- 6) After approval by the Board of Directors, the prospective member's name, name of business, and proposed classification will be given first and second readings at two different club meetings. Any comments received from the membership are processed as provided for in the club bylaws. After the second reading, the club membership votes on the proposed application.
- 7) Upon approval by the membership, the Club Administrator arranges with the president and the applicant and proposer a time for the applicant to be introduced into membership of the club at a regular meeting of the club.

There are two kinds of membership in Rotary:

- Active
- Honorary. Honorary guidelines appear in the Membership Directory.

Every member of Rotary Club #14 was invited into membership by another Rotarian. Every member should do the same for someone else.

Additional tips:

- 1) Invite potential nominees to a meeting of Club #14.
 - 2) Be sure potential nominees are aware of the attendance requirement, financial obligations, and the many avenues for service offered through the club as described in the Prospective Membership Application.
 - 3) Include as much information as you can on the Proposer/Reference Forms, as this is the basis on which the board member reviewing the application makes a recommendation and on which the full board will act.
 - 4) Nominate persons with whom you want to work and meet.
-

Plan of Service

MENTORING

Community Service

Director
Bob Rauner

Committee Chair
Scott Williamson

Committee Members
Jennifer Brinkman, Kyle Cartwright, Nola
Derby-Bennett, Ruth Gerber, Maury
Halstead, Kiersten Hill, Valerie Hunt, David
Pauley, Chris Sommerich, Kathy Stewart,
Noah Walz

Purpose

To serve as positive role models for students who would benefit from an additional caring adult in their lives.

Goals & Objectives

Recruit mentors.

Sustain mentors.

Celebrate mentors.

Create awareness of the value, benefits and dynamics of mentoring.

Implementation Plan

Establish a recruiting plan.

Provide quarterly reports to Club #14 members that demonstrate the "Service Above Self" motto as it relates to mentoring.

Hold periodic meetings to share common experiences.

Encourage other Rotarians to support mentoring organizations with gifts of time or other resources.

Hold an annual celebration in conjunction with a regular Rotary meeting.

Submit Club Project Evaluation and Application for the following year by January 31 of the current year.

MUSIC

Club Service

Sergeant-At-Arms

Committee Chair
Kyle Cartwright

Committee Members
Jennifer Brinkman, Janet Danielson,
Mike Lindberg, Bill Stephen, Barbara
Zach, Mike Zeleny

Purpose

To promote fellowship and spirit by providing music and singing at frequent Club #14 meetings.

Goals & Objectives

To provide for an accompanist at each meeting.

Use creativity to increase the entertainment value of the music portion of the program.

Implementation Plan

Schedule accompanists for all club meetings.

Coordinate guest musicians to perform at club meetings on a frequent basis.

Provide a PDF, Word or PowerPoint file of the song lyrics, as applicable, to the President, the Friday before the meeting.

Plan of Service

NEBRASKAN OF THE YEAR

Vocational Service

Director
Christina Usher

Committee Chair
Randy Hawthorne
Committee Vice Chair
TBD

Committee Members
Rod Bates, Allen Beermann, Nola Derby-Bennett, Brett Ebert, Russ Free, Doyle Hulme, Roger Lempke, Martin Massengale, Jim McFarland, Don Pederson, Larry Routh, Don Spinar, Suzanne Sughroue, Mike Wortman, Mike Zeleny

Purpose

To honor and recognize the accomplishments of a Nebraskan who has distinguished himself or herself through service to others in keeping with ideals of Rotary International.

Goals & Objectives

To plan and implement all aspects of the club's annual program honoring the "Nebraskan of the Year".

In 2015, the definition was expanded to include couples/partners if both people are jointly engaged in the philanthropic and/or service endeavors for which the award is being presented.

Implementation Plan

The committee will select an honoree for the year from a statewide field based on the following criteria;

- 1) Honesty, integrity and concern for others;
- 2) Service in charitable and civic causes; and
- 3) Leadership and significant accomplishments in his/her profession.

The committee will notify the honoree, arrange for the attendance of the honoree and his or her family, invite community leaders, and coordinate all other plans and activities.

Nominees are not required to be a Rotarian.

Nominees cannot currently hold a political office.

The process will be conducted in a timely manner to allow for proper selection, notification and publicity for the honoree.

Submit a budget request to the board, via the Director, in advance of any expenditure, for any anticipated expenses.

NOMINATING

Club Service

Director
Jennifer Brinkman

Committee Chair
Randy Bretz

Purpose

To prepare a slate of candidates for the annual election of directors according to the timetable as defined in Article II of our bylaws.

To prepare a slate of candidates for the annual election of a member to serve on the Project & Grant Evaluation Committee.

Goals & Objectives

To identify and seek acceptance from qualified candidates, in accordance with the bylaws, to nominate for the slate for the annual election of directors.

To identify and seek acceptance from qualified candidates, in accordance with the Project & Grant Evaluation Committee Policies and Guidelines, to nominate for the slate for the annual election of one Rotarian to serve a three-year term on that committee.

Implementation Plan

The President appoints, according to the bylaws, the Nominating Committee.

The Nominating Committee meets each year, according to the bylaws, to nominate eight candidates for the office of member of the board of directors.

The Nominating Committee meets each year, according to the Project & Grant Evaluation Committee Policies and Guidelines, to nominate three candidates by March 1, to serve a three-year term on that committee.

The Nominating Committee can receive suggestions by any member of the club for desirable candidates. Each year there are dozens of very worthy candidates considered for the final slates. This committee has the difficult task of narrowing down the nominees.

Various factors are used to review potential nominees, including the following measurable criteria: 1) Rotary leadership and committee membership, 2) Personal and professional leadership, 3) Attendance at club meetings, 4) Length of club membership, 5) Lifetime and active giving to The Rotary International Foundation, 5) Lifetime and active giving to the Lincoln Rotary Club #14 Foundation and 6) Willingness to serve.

The President-Elect chairs the committee and follows up with calls to the selected candidates to gain their willingness to be on the ballot.

Plan of Service

PROGRAMS

Club Service

Director
Greg Dynek

Committee Co-Chairs
Brendan Wamstead Evans, Lisa Lee

Committee Members
Chris Blum, Randy Bretz, Tim Brusnahan,
Kathy Collingsworth, Kiersten Hill, Sara
Larkins, Roger Lempke, Brad Roth, Chuck
Schroeder, Dan Wherry

Purpose

To plan, arrange, introduce, and evaluate successful programs for weekly meetings.

Goals & Objectives

To provide programs that will challenge, entertain, and inform our membership.

To plan programs that address current topics and issues, while addressing Rotary International guidelines of "Service Above Self".

To ensure a variety and balance of topics.

To include programs that address issues of constructive "ethics".

To create an atmosphere during the meetings with as professional a setting as possible based upon the venue for speaker & audience.

Implementation Plan

The committee will meet as needed to ensure successful programs and committee involvement.

Controversial topics will be dealt with in a fair and equitable manner.

Programs will not be a forum for a bully pulpit, public advertisement or solicitation.

The committee member responsible for speaker contact will identify or become the "Program Host", who submits the name and topic at least one month before the program and the preview and photo for The Propeller at least one week prior to the scheduled program, along with other duties as assigned.

PROJECT & GRANT EVALUATION

Community Service

Director
Jennifer Brinkman
Assistant Director
Randy Bretz

Committee Chair
Gail McNair (2015-18)
Committee Vice Chair
Dave Shiffermiller
Immediate Past Chair
Greg Dynek

Committee Members
Bev Austin, Gail McNair,
Chris Zygielbaum (2015-18);
David Handley, Don Kucera,
David Shiffermiller (2016-19);
Alan Hersch, Mike Lindberg, Jean Lovell
(2017-20)

Committee Composition and Selection

The committee shall be made up of nine voting members and is a mix of appointed and elected Club #14 members. Each member will serve a staggered three-year term, with no consecutive renewal.

The current Club #14 President and President-Elect shall serve as the Directors assigned to P&GE and shall serve on the committee as non-voting ex-officio members.

For continuity, the immediate past chair of P&GE shall serve on the committee for one year as a non-voting ex-officio member.

The Club #14 President-elect shall appoint one person by April 15 of each year to serve a three-year term beginning July 1 of that year.

The Lincoln Rotary Club #14 Foundation President shall appoint one person by April 15 of each year to serve a three-year term beginning July 1 of that year.

The Nominating Committee, as appointed by the Club #14 President, will nominate three candidates by March 1 of each year, one of which will be elected by the club using electronic voting. The person receiving the most votes cast would serve on the P&GE committee for a three-year term.

By May 15 of each year, the current Vice Chair shall call a meeting of the P&GE Committee, to include the three members just elected/appointed, for the purpose of electing a Vice Chair for the following year. Those members who will be in their second year are eligible to serve as Vice Chair. It is expected that the Vice Chair will serve as Chair in their third year. If at any time, either the Chair or Vice Chair positions become vacant, the P&GE Committee will hold as soon as feasible, an election to name a replacement.

If an elected P&GE member cannot serve their full term for any reason, the current Club #14 President will appoint a Rotary #14 member to serve the rest of the vacant three-year term.

If a P&GE member, initially appointed by the Club #14 President cannot serve their full term for any reason, the current Club #14 President will appoint a Rotary #14 member to serve the rest of the vacant three-year term.

If a P&GE member, initially appointed by the Lincoln Rotary Club #14 Foundation President cannot serve their full term for any reason, the current Lincoln Rotary Club #14 Foundation President will appoint a Rotary #14 member to serve the rest of the vacant three-year term.

PROJECT & GRANT EVALUATION (CONT.)

Purpose

To effectively focus the financial and volunteer resources of the club at the local, district, and international levels in accordance with established policy.

Goals & Objectives

To review, evaluate, and make recommendations to the board regarding participation in and funding for:

- 1) Grants from the proceeds of the Lincoln Rotary Club #14 Foundation.
- 2) Grants from the proceeds of the Club #14 Auction, if applications are solicited.
- 3) Grants from the Club #14 Service Fund.
- 4) Financial commitments for new projects or existing Club #14 projects as requested by the Club #14 board.
- 5) New Club #14 volunteer service projects, and those existing projects as requested by the Club #14 board.

The committee will make recommendations to the Club #14 Board of Directors, which shall take action on all grants and club commitments. The Lincoln Rotary Club #14 Foundation Board of Directors shall have final approval of all grants from the Lincoln Rotary Club #14 Foundation.

The P&GE committee should consider both reactive grants and proactive grants. The committee will consider requests from organizations for various projects that fit the funding criteria and areas of focus. The committee also may create a subcommittee that would continually scan the community for needs and opportunities to be proactive with grants from Foundation proceeds. The Club #14 Board could also identify community needs and request the PG&E Committee to seek projects to champion and fund.

Implementation Plan

Project Review Process — The committee follows a formal process, with great transparency through formal minutes, clear criteria and rules for each area of responsibility. Applications, guidelines for funding and timelines currently exist for the Service Fund grants, Club Projects and Auction Grant requests. Where appropriate, applications shall be made available on the club website with online applications.

Club Project Application Deadline — All club project applications shall be submitted by January 31, 2014, for 2014-15 club projects. Every Club #14 committee utilizing club funds or volunteers shall submit a club project application for their project.

Community Grant Application Deadline — Deadlines for submission of community organization applications shall be February 1 and August 1 of each year.

Rotary International Grant Application Deadline — With the change to District and Global Grants under the new Future Vision program, the deadlines for applications and the exact process for review is still being developed.

Grant Areas — The grant areas identified in the Lincoln Rotary Club #14 Foundation Board Policy Manual and ranked by preference in periodic surveys of the club membership will be priorities for grant and volunteer project requests for the club and foundation funds. The priority areas of focus as defined by The Rotary International Foundation shall also be considered.

Scoring Criteria — Grant scoring criteria shall be developed to give the P&GE committee guidance in each area of grants. The report format from P&GE to the Club #14 Board must include a final scoring/ranking of all applications and/or reasons for acceptance or rejection of applications.

Conflict of Interest — Committee members must declare any conflict of interest with grant and club project applications and abstain from any vote and discussion on projects and organizations with which they, or anyone in their household, are involved.

Lincoln Rotary Club #14 Foundation Policy — The Project and Grant Evaluation Committee shall abide by the Lincoln Rotary Club #14 Foundation Policy, available upon request, in considering grant applications.

Lincoln Rotary Club #14 Foundation Proceeds Distribution — The Lincoln Rotary Club #14 Foundation Board will determine the amount of money available each year in July. Based on the Project Grant Award Implementation Plan approved by both the Lincoln Rotary Club #14 Board, and the Lincoln Rotary Club #14 Foundation Board in April/May, 2011, approximately 35% of the Annual Payout Spending Limit (APSL) shall be reserved for larger high impact "Signature Club Projects", even if a project has not been identified. The remainder of the APSL funds, as well as Service Funds, may be allocated annually, or some of them, depending on whether there are worthy projects.

District, National and International Projects — Current Lincoln Rotary Club #14 Foundation policy allows up to 10% of the Annual Payout Spending Limit (APSL) to support District, National and International programs and projects. This amount may be accumulated from year-to-year and is in excess of conduit or pass-through monies paid directly for International programs and projects. If projects are eligible for Rotary International matching grants, the weight would be greater than those without Rotary International matching grants.

Review of Existing Projects — Every Club #14 project that requires volunteers outside of a club meeting and/or charitable purpose funds shall be evaluated by its project committee every year prior to the submission of its Club #14 Project Application on January 31. The committee shall evaluate whether the project should be continued and how the project meets Club #14's goals. The Project and Grant Evaluation Committee will then review each Project Application and submit their recommendations to the Club #14 Board.

Plan of Service

ROTARACT

Youth Service

Director
Christina Usher

Committee Chair
Keith Larsen

Committee Vice Chair
James Griesen

Purpose

To provide liaison and support to the Rotaract Club, currently sponsored by Club #14, but consider expanding to include other Lincoln clubs, and operating as a recognized student organization at the University of Nebraska – Lincoln.

Goals & Objectives

To assist the Rotaract officers in developing the club and planning its activities and projects.

To assist Rotaract leaders in planning meeting programs.

To involve Rotaract members in Lincoln clubs service projects.

To keep interested Lincoln club members apprised of the activities and programs of the Rotaract Club.

To occasionally host individual Rotaract leaders at Lincoln club meetings.

To occasionally attend Rotaract meetings and get to know the members.

Implementation Plan

Purchase Rotaract Manuals for the committee and the Rotaract Board.

Approximately two meetings will be held prior to the academic year to coordinate the manner in which the above goals and objectives will be achieved. These meetings will be scheduled according to the preferences of the committee members and Rotaract board members.

Keep team members informed of needs and activities of the Rotaract Club.

Include Rotaract members in the International Student Picnic hosted by Club #14.

Coordinate activities with other clubs in Lincoln who wish to support Rotaract.

Coordinate district activities with the District Rotaract, Interact, and Youth directors.

Submit a budget request to the board, via the Director, in advance of any expenditure, for any anticipated expenses.

ROTARY INTERNATIONAL ENVIRONMENTAL INITIATIVE (2017-18)

Community Service

Director
Jennifer Brinkman

Committee Members
Mari Lane Gewecke, Klaus Hartmann,
Kristine Hull, Keith Larsen, Lisa Lee, Kim
Morrow

Purpose

To fulfill the challenge issued by Rotary International President Ian Riseley to acknowledge the importance of environmental stewardship in Rotary service – “The time is long past when environmental sustainability can be dismissed as not Rotary’s concern. It is, and must be, everyone’s concern.”

Goals and Objectives

To plant a tree for each club member before Earth Day on April 22, 2018.

To promote Rotary and our work locally and internationally at the Lincoln Earth Day Celebration

Implementation Plan

Research and recommend a program to implement the tree initiative within the Lincoln community that will provide recognition for Rotary #14 as part of the planting effort, including the Lincoln Parks and Recreation Department, the Lincoln Regional Center, the Statewide Arboretum, the Arbor Day Foundation and the South of Downtown Community Development Organization.

Utilize the new membership challenge (\$2500: \$100 provided to the club for the tree planting initiative for every new member introduced during the 2017-18 year) as initial seed money and identify any potential funding gap needed to be addressed to plant a tree for every member in the club.

Coordinate and staff a booth at the Lincoln Earth Day celebration on April 21, 2018.

Examine the sustainability of an environmental service committee within the future framework of Rotary #14 and make a recommendation regarding such to the Board of Directors before the end of the 2017-18 Rotary year.

Plan of Service

THE ROTARY (INTERNATIONAL) FOUNDATION

International Service

Director
Bev Austin

Committee Chair
Scott Larson

Committee Members
Aaron Babcock, Pam Dingman, Shanti
Gangadharan, Ken Koop, Dave Livingston,
Maria Marron, Andrew McDonald, Bill
Mueller, Deen Popoola, Michael Renken, Vi
See, Don Spinar, Susan Wood, Donna
Wyatt

Purpose

To publicize the work of The Rotary Foundation of Rotary International (TRF), to encourage club members to support TRF through the Paul Harris Fellow, Benefactor, Permanent Fund, Bequest Society and Sustaining Member programs.

Goals & Objectives

To increase the percentage of club member support in the five types of programs.

To increase the percentage of club member participation to 100%.

To reach a support level of an average contribution of \$100 per member.

To support the End Polio Now campaign.

To participate in and promote any District or all-Lincoln Club events that support TRF, if approved by the Club President/Board.

Enhanced communication to let all members know committee objectives, and to understand the difference between The Rotary Foundation (TRF) and our Lincoln Rotary Club #14 Foundation.

Implementation Plan

TRF contribution opportunity will be included on the annual dues statement and promoted, along with "automatic" monthly giving.

Create a mentoring effort wherein each committee member accepts 10-15 other Club #14 members with whom they will personally interact and educate throughout the Rotary year, and gently and successfully generate donations in all TRF categories.

Review current member support in the following program areas: Paul Harris Fellows, Benefactors, and Sustaining Members.

Provide recognition of members who become Paul Harris Fellows, Benefactors, Major Donors, or Sustaining Members.

Provide sample codicil for members to use to become Bequest Society members.

Create a campaign that encourages "Every Rotarian, Every Year" to contribute to The Rotary Foundation.

Include in club education encouragement for making Paul Harris Fellows attractive gifts for friends, family, and other people for who club members might want to provide special recognition.

Utilize matching funds as incentives under approved Club #14 policy on TRF matching funds.

Promote TRF as the highest form of giving in Rotary, "Doing Good for People You Will Never Meet".

TRF Matching Funds Policy

For Club #14 Rotarians that have never given to The Rotary (Int'l) Foundation, the club will match, with recognition points, dollar for dollar the total initial donation at a minimum level of \$100, but not to exceed \$500. If a member initially donates less than \$100, we will make the match as soon as they achieve the \$100 level. For all other club members, the club will match any contribution above the \$100 Sustaining Member level per Rotary year, (minimum match is \$100), but not to exceed \$500 in any given year.

SALUTE TO BUSINESS

Vocational Service

Director
Christina Usher

Committee Chair
Leslie Levy

Committee Vice Chair
Chris Blum

Committee Past Chair
Doc Chaves

Committee Members
Art Knox, Susan Kriz, Roger Lempke, Dave
Livingston, Martin Massengale, Jim Mastera,
Tony Messineo, Jeff Patterson, Julie
Robinson, Jim Smith, Don Spinar, Barb
Tyler, Mike Zeleny, Chris Zygielbaum

Committee Members

Committee members will include club presidents and others from Lincoln South and Lincoln East Rotary.

Purpose

To make a commitment to the second Avenue of Service: Vocational Service.

To have a joint meeting of the three Lincoln Rotary clubs.

To promote Rotary in the community.

Goals & Objectives

To jointly sponsor with Lincoln East and Lincoln South Rotary Clubs a city-wide luncheon meeting to honor a business or organization in Lincoln that has made a major contribution to the city of Lincoln through the employment of people.

To increase the interaction and cooperation between the Lincoln Rotary Clubs.

Develop future leaders by effectively involving all members of the Committee.

Implementation Plan

A joint committee of the three Rotary clubs will be organized to formulate plans for the luncheon and to select a local organization to honor; and arrange for the CEO to be invited as the luncheon speaker.

A list of past honorees appears in the Awards section of the club directory.

Submit a budget request to the board, via the Director, in advance of any expenditure, for any anticipated expenses.

SALVATION ARMY BELL-RINGING

Community Service

Director
Greg Dynek

Committee Chair
Chris Blum

Committee Vice Chair
Ryan Dobesh

Committee Members
Topher Hansen, Charley Ogden,
Matthew Scheef, Craig Strong, Noah
Walz, Tammy Ward

Purpose

To provide service to the Salvation Army's annual "Bell-Ringing" fund-raiser by supplying Rotary Club #14 members to staff assigned bell-ringing stations throughout the city for one day.

Goals & Objectives

By the end of the December Salvation Army Bell-Ringing campaign, Rotary Club #14 will have provided club personnel sufficient to staff assigned stations throughout Lincoln for one day.

Implementation Plan

Enlist a committee of club members to assist with recruiting.

Contact Salvation Army for the date and location of assignments.

Recruit club members sufficient to staff locations.

Create an environment where a rewarding experience may be had by all volunteers.

Submit Club Project Evaluation and Application for the following year by January 31 of the current year.

Plan of Service

SIGNATURE PROJECTS

Community Service

Director
Mark Stephens

Committee Chair
Steve Peregrine

Committee Members
Allen Beerman, Mari Lane Gewecke, Jim Griesen, JoAnn Kissel, Art Knox, Liz Koop, Jim Mastera, Bill Norris, Jim Smith, Dan Wherry, Sharon Wherry

Purpose

To develop a process, criteria, and application requirements for Signature Club projects funded from Club #14 Foundation funds.

To develop general guidelines, tools, and a timeframe for the solicitation of applications, and making recommendations to the Club Board of Directors for Signature Projects for their approval.

Goals & Objectives

The Rotary Club #14 Signature Project will be one of a number of grants, which Club #14 provides to the Lincoln community.

The Signature Project will be funded by the annual set-aside of 35% of the annual payout spending limit, which is expected to be in the amount of \$13,000/\$14,000 per year. This annual funding shall be placed in a set-aside fund until such project is decided. The funding size of a Signature Project should be no less than \$70,000 (approximately 5 years accumulation).

The selection of the Signature Project should have high visibility in the Lincoln community, have permanence (physical structure), provide Lincoln Rotary Club #14 recognition, and full public access. The Signature Project funds could be used to leverage additional funds, but Club #14 should have control over the completion of the project and should be recognized as a major donor or initiator of the project.

Any expenditure of funds for a Signature Project must qualify fully in compliance with the use of 501(c)3 generated funds from our foundation.

Implementation Plan

Identify the 2020 Signature Project by the end of the 2017-18 Rotary year.

Recruit committee members that are willing to serve for several years to develop a process, criteria, and application requirements for Signature Club projects.

Meet with the club leadership to share ideas and develop criteria to determine Signature Club projects to be funded by our Club #14 Foundation.

Request input and share ideas with the entire Club #14 membership as necessary to develop support for Signature Projects.

STRATEGIC PLANNING

Club Service

Director
Jennifer Brinkman

Committee Chair
Mark Stephens

Committee Members
Kiersten Hill. Others TBD.

Visioning Champion
Randy Bretz

Purpose

To develop and begin implementation of a five year Strategic Plan based on the Visioning Exercise completed in June 2017.

Goals & Implementation Plan

The committee will consist of the President, President-Elect, Past President and three additional members from the Club to be selected by the Committee Chair.

Each year the committee should meet at least two times to check the status of the goals and modify the plan as necessary.

Each year the status of the plan should be reported to the club.

At the end of five years (2022), a new facilitation process and new plan should be undertaken.

WORLD FELLOWSHIP AND COMMUNITY SERVICE

International Service

Director
Bev Austin

Committee Chair
Linda Willard
Committee Vice Chair
Priscilla Henkelmann

Committee Members
MK Bansal, Barbara Bartle, Jan Brockley, Doris Cook, Jennifer Cusick-Rawlinson, Amy Dickerson, Russ Free, Jack Keester, Jean Lovell, Christina Usher, Mailani Veney

Purpose

To educate and engage Lincoln Rotary Club #14 and its members with the worldwide international service purpose and initiatives of Rotary and The Rotary Foundation.

To provide leadership for Lincoln Rotary Club #14 in order that the Club may participate in the services of Rotary International in the areas of health, economic development, etc. through grants and other programs.

Goals & Objectives

Apply for Rotary Global Grant support for programs in areas of interest including the Dominican Republic and Namibia.

Work with the Board of Directors of Lincoln Rotary Club #14 and other Club #14 committees to support and direct volunteer and financial support for international service.

Present a minimum of one program at the regular meetings of Club #14 to acquaint and educate Rotarians on the projects they support through the work of the World Fellowship and Community Service Committee.

Continue to work on plans and opportunities for Committee and Club #14 Rotarians to travel to places where funds from Club #14 are employed in assisting people.

Implementation Plan

Establish a meeting calendar for the year and key dates for grant applications and other committee activities.

Maintain communication with the Club #14 Board of Directors.

Maintain open communications with all members of Club #14 and respond to their suggestions for programs and activities in the Committee's area of responsibility.

Meet all deadlines for submittals, reports on completed grant projects, etc.

Maintain a record of Committee activities and actions that can be passed along to future Committee leadership.

YOUTH EXCHANGE (RYE)

International Service

Director
Bob Rauner

Committee Chair
Bob Rauner
Committee Vice Chair
Regina Werum

Committee Members
Jim Griesen, Klaus Hartmann, Lisa Lee, Matthew Scheef, Chris Sommerich, Suzanne Sughroue, Katie Thompson, Melanie Whittamore Mantzios, Mike Wortman

Purpose

To advance international understanding and goodwill by supporting high school students or the equivalent with the opportunity to engage in study or travel abroad for one academic year or less.

Goals & Objectives

To welcome and support Rotary-sponsored high school students or the equivalent from other countries who have been assigned by coordination with the District Chairperson to our Club or clubs in our geographic area.

To encourage, locate, recommend and support local high school students to study abroad through this program to broaden their cultural awareness.

To extend hospitality to students from other countries who are hosted by clubs in the District.

To carry out the responsibilities delegated to the committee in the Club's bylaws or any additional business referred to it by the Club president or the board of directors.

To expand our capacity to host students in Lincoln from 2 to 4 annually over the next two years.

Implementation Plan

Work with members from all Lincoln Rotary Clubs to execute the Youth Exchange program in our community.

Host 2 students in the 2017-18 year.

Submit Club Project Evaluation and Application for the following year by January 31 of the current year.

Submit budget in accordance with the Youth Exchange Expense Policy as approved by the board in May 2011.
